

**Instructions for Learners who have PAID Convocation Fee and
Opted to Attend 32nd Convocation**

- **Date of Convocation** : Wednesday, 3rd April, 2019
- **Venue of Convocation** : Bharatiyam Cultural Multiplex, Eastern Zonal Cultural Centre, IB-201, Sector III. Salt Lake, Kolhata-700105
- **Reporting time** : 9.A.M.
- **Only those learners whose names appear in the 'List of Learners Attending 32nd Convocation' will be allowed to attend the Convocation on 3rd April, 2019.**
- Other learners eligible to receive their degrees during 32nd Convocation will be informed about collection of their Certificates from the Regional Centre during end of April, 2019. No interim query will be entertained in this regard.
- Guest(s) of degree recipients will not be allowed inside the Auditorium.
- **You must bring IGNOU I-card. Please note that without IGNOU I-Card Certificate will not be issued under any circumstances.**
- Please bring a sum of Rs. 250/- (Rupees two hundred fifty only) towards security deposit and rent of the Convocation Scarves. An amount of Rs.200/- shall be **refunded** on return of the scarves. **Pease bring change.**
- Certificate will be issued to the learners **ONLY**. Certificate will **NOT be issued** to any other person even if the person is Father/Mother/ Close Relative and is authorised by the learner.
- Mobile Phone (if carried) must be kept either in switched off mode or in silent mode inside the Auditorium.
- **Please bring duly filled-in Alumni format and submit the same** at the Reception Counter at the Venue of the Convocation (Bharatiyam Cultural Multiplex, Eastern Zonal Cultural Centre, IB-201, Sector III. Salt Lake, Kolhata-700105) on the day of Convocation (i.e. on 3rd April, 2019).

Regional Director