

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
KOLKATA REGIONAL CENTRE**

Application form for Change of Course / Medium / Programme

To
 The Regional Director
 IGNOU Regional Centre
 Bikash Bhavan, North Block
 4th Floor, Salt Lake
 Kolkata-700 091

[tick (✓) the relevant box]

1. Change of Course
2. Change of Medium of Study
3. Change of Programme of Study

Enrolment No.:

Programme :

1. Change of course as per following details (**applicable only to those learners who have registered till January,2019 session**):

Course offered	From	To	Year/Sem
Foundation Courses			
Elective Courses			
Application Oriented Courses			

2. Change of Medium : From _____ to _____

3. Change of Programme: From _____ to _____

(For details, please refer to Student Handbook & Prospectus)

Fee details: Demand Draft is to be made in favour of IGNOU payable at KOLKATA.

DD No. _____ Date _____ Amount _____ Bank _____

FEE FOR CHANGE OF COURSE(S)

For BA/ BCOM/ BSC/BTS/BSW course:

350/- per 2/4 credit course

700/- per 6/8 credit course

For Master Degree Courses:

600/- per 2/4 credit course

1200/- per 6/8 credit course

FEE FOR CHANGE OF MEDIUM

Under graduate course: 350/- +

350/- per 2/4 credit course

700/- per 6/8 credit course

Master Degree Courses: 350/- +

600/- per 2/4 credit course

1200/- per 6/8 credit course

Signature _____

Name _____

Address _____

Mobile No _____

*Change of Elective/Course is permitted within 30 days from the receipt of first set of Study Materials.

*Change of Medium is permitted within 30 days from the receipt of the first set of Study Materials in the FIRST YEAR ONLY.

* **This form is applicable only to those learners who have registered up to January,2019 session.**

* **Send duly filled-in form along with Demand Draft and a copy of your IGNOU I-Card to the Regional Centre by SPEED POST. You may also submit the form in person at the Regional Centre.**