



**Indira Gandhi National Open University  
Maidan Garhi, New Delhi-110 068**

**Application Form for obtaining Duplicate Grade Card/Mark-Sheet**

Name of the Candidate .....

Programme : .....

Enrolment No. 

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Address .....

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Pin Code : 

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Contact Number : ....., E-mail Id : .....

Month and Year of the Exam .....

Centre from where  
appeared at the last  
examination : .....

**Bank DraftNo. .... dated ..... for Rs. 200/- in  
favour of IGNOU and payable at New Delhi**

.....

Date: .....

....

Signature

**Note:** Fee for duplicate grade card is Rs. 200/-. The duplicate grade card/mark-sheet will be sent by SED to the learner's address by Registered Post.

**The filled in form with the requisite fee is to be  
sent to:**

The Registrar  
Student Evaluation Division (SED)  
Indira Gandhi National Open University  
Block 12, Maidan Garhi  
New Delhi-110 068