

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
KOLKATA REGIONAL CENTRE**

Application form for Non-reflection of Assignment/Practical Marks in the Grade Card

To
 The Regional Director
 IGNOU Regional Centre, Bikash Bhavan, North Block, 4th Floor
 Salt Lake, Kolkata-700 091

[tick (✓) the relevant box]

1. Non-reflection of Assignment Marks / Grade in the Grade Card
2. Non-reflection of Practical Marks in the Grade Card

Enrolment No.:

Programme:

Study Centre Code :

1. Non-reflection of Assignment Marks / Grade in the Grade Card :

Sl. No.	Course Code(s)	Date of Submission	Enclosure(s)
(i)			(i) Scanned Copy / copies of duly signed 'Acknowledgement Receipt(s)' obtained from the Study Centre towards submission of assignment(s). (ii) Scanned copy of your IGNOU I-Card.
(ii)			
(iii)			
(iv)			
(v)			

Note : Before sending this form, please check your Grade Card on www.ignou.ac.in....Student Zone...Results....Grade Card.

2. Non-reflection of Practical Marks in the Grade Card :

Sl. No.	Course Code(s)	Date of	Enclosure(s)
(i)			(i) Please enclose a scanned copy of the downloaded 'Grade Card'.
(ii)			
(iii)			(ii) Scanned copy of your IGNOU I-Card.
(iv)			
(v)			

Date : _____

Signature
Name _____
Address _____
Mobile No _____
E-mail Id

Note : E-mail scanned copy of the duly filled-in form along with relevant enclosure(s) as stated above to rckolkata@ignou.ac.in