

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
 REGIONAL CENTRE, KOLKATA**

**CORRECTION OF ADDRESS / STUDY CENTRE (SC) / REGIONAL CENTRE (RC) / NAME / FATHER'S NAME
 /MOBILE NO. / E-MAIL / DATE OF BIRTH (DOB)**

Tick (✓) the relevant Box

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME	FATHER'S NAME	ADDRESS	SC CHANGE	RC CHANGE	MOBILE NO.	E-MAIL	DOB

Enrolment No. **Programme Code**.....

1. Change of Study Centre (SC)

From : Study Centre Code..... to Study Centre (Code)
 Reason for Change

2. Change of Regional Centre (RC)

Present Regional Centre Code New Regional Centre Code
 Reason for Change

3. Correction of Name (you must send scanned copy of 10th Certificate)

Name as recorded (In Capital Letters) Correct Name (In Capital Letters)

4. Correction of Father's Name (you must send scanned copy of 10th Certificate)

Name as recorded (In Capital Letters) Correct Name (In Capital Letters)

5. Change/ Correction of Address

<u>Old Address</u>	<u>New Address</u>
.....
.....
.....
City.....Pin.....	City.....Pin.....
State.....	State.....

6. Correction of Mobile No. / E-mail / Date of Birth (DOB)

(i)Old Mobile No: New Mobile No.
 (ii)Email as Recorded: New Email:
 (iii)DOB as Recorded: (DD/MM/YY) DOB Correct:(DD/MM/YY)

(Full Signature of the Learner)

Date : **Name of the Learner**.....

- Send scanned copy of duly filled-in form along with a scanned copy of your IGNOU I-Card by e-mail to : rckolkata@ignou.ac.in
- **Without IGNOU I-Card, application will not be considered.**
- In case of RC Change of Programmes having Practical Component like BSC, BSW, CIT, BCA,MCA, MAPC, MSCMACS, MSCDFSM, BLIS, MLIS, PGDLAN learners must obtain NOC (No Objection Certificate from the proposed new Regional Centre and send a scanned copy of the NOC along with duly filled-in form and IGNOU I-Card.
- In case of correction of Name / Father's name, learners must send scanned copy of 10th Certificate.
- After 2/ 3 weeks, check necessary correction on www.ignou.ac.in ... Student Zone ... Registration details.