

**Indira Gandhi National Open University
Regional centre, Kolkata**

**Quotation Submission Form for Sale of Waste Material-Stale/Damaged Printed Books
(To be filled in by the Bidders)**

- 1. Name of the Company/Organisation :
- 2. Address :
- Phone No/Mobile No : Ph.....Mob.....
- E-mail Id :
- 3. Whether the Company/Organisation is Proprietorship/ Partnership/Pvt. Ltd./Other :
- 4. Name of the Authorised Signatory :
- 5. Registration/Sales Tax Reg No. :
- 6. PAN No (Enclose a signed photocopy) :

Quotation

- 1. Item : Stale study materials in printed book form
- 2. Rates per quintal : Rs.....Rupees.....
- 3. Bid Security/EMD is enclosed herewith as per the details given below :

Description of item	Bid Security (Rs.)	Demand Draft No. / dated	Name of the Bank
Stale study materials in printed book form (torn, termite eaten/soaked)	Rs.10,000/-		

I,..... Proprietor/ Director/ Partner/ Authorized signatory of
 (Name of the firm) having its registered office at
 do hereby solemnly affirm and declare that I/we undertake to abide by all the rules and regulations of the State/Central Govt./Local Govt. with regard to sale and disposal of waste materials and shall be liable to any penalties that may accrue due to non-adherence of regulations pertaining to this.

Signature

Seal of the Company

Dated: