

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE, KOLKATA
BIKASH BHAVAN, NORTH BLOCK, 4TH FLOOR
SALT LAKE, KOLKATA-700091**

No. IG/RC-28/B.Sc(N)/Jan-2017/

Dated: 15.02.2017

**Sub: Offer of Provisional Admission to Post Basic B.Sc Nursing
Programme for January' 2017 Session.**

Dear Learner,

Congratulation ! You have been provisionally selected for admission to the **Post Basic B.Sc Nursing Programme** of the university commencing from January 2017 Session . You are to come with all relevant documents to the IGNOU Regional Centre, Bikash Bhawan, North Block, 4th Floor, Salt Lake, Kolkata-700091 on the **date and time** mentioned overleaf for finalization of admission procedure.

1. A Demand Draft for Rs.15,000/- (**Rupees Fifteen Thousand only**) – **towards 1st year admission fees in favor of “IGNOU” and payable at Kolkata.** Please write your Name, Address, Enrolment No. and Phone No. on the reverse side of the Demand Draft.
2. .Photocopies of the following documents duly self attested during counseling as per sequence to be checked by Nursing experts:-
 - a. Certificate of date of birth to be verified from 10th / Matriculation Certificate.
 - b. 10 + 2 School Certificates and Marks Sheet.
 - c. GNM Mark Sheets of all the years and GNM Diploma in original.
 - d. RN RM Registration Certificate: Verify Original RN RM Certificate. The RN RM certificate should be valid / renewed where ever applicable.
 - e. For **male candidates** INC approved course certificate in original in lieu of midwifery must be shown at the time of verification.
 - f. No Objection Certificate (NOC) from the organization in which the candidate is presently working, with sign and stamp of Head of Institution.
 - g. Two Passport size photograph.
 - h. Original Admit Card / Hall Ticket for entrance test with signature of invigilator.
 - i. Category Certificate for SC/ST/Non Creamy Layer of OBC (validity not more than three years after issuance till the last date of submission of application form) / PH / Kashmiri Migrant / War Widow candidates wherever required.
 - j. Photocopy of application form.
 - k. This provisional Admission offer letter in Original.
 - l. Identity Card enclosed in the **prospectus of B.Sc (N) for 2017** duly filled in and passport size photograph pasted on (not stapled) it. Do not sign over the photograph.

The following certificates/documents are required to be submitted by the applicant claiming reserved seat:-

- (i) **SC/ST:-** Candidates are required to furnish valid supporting documents of their claim to avail the reservation.
- (ii) **OBC:-** OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non Creamy Layer) seat.. The annual income of the OBC Candidates (Non Creamy Layer) should not exceed Rs Six **Lakhs** per annum. Annual Income certificate is required from the competent authority to avail the reservation.
- (iii) **PH:-** Necessary certificates from recognized Medical Authority in support of their claim for Reservation are required.
- (iv) **War Widow:-** Female Candidates are to submit necessary certificates from the recognized. Defense Authority for availing the reservation.
- (v) **Kashmiri Migrant** Certificate for claiming KM Seat.

All the Original Documents Pertaining to the above should also be brought for verification at the time of Provisional Admission.

The Provisional admission will be done at the Regional Centre, IGNOU, Bikash Bhawan, North Block, 4th Floor, Salt Lake, Kolkata-700091 between 10.30 am to 5.00 pm as per the date given below.

Date :- 02.03.2017	Time : Morning (11.00 AM to 1:00 PM)
	Time : Afternoon (2:00 PM to 5:00 PM)

You are requested to be present at the Regional Centre at the time and date mentioned above. Please keep in mind that processing of your application form and verifying of documents will take some time. Therefore, those who have been given time between 2.00 pm to 5.00 pm, shall report at sharp 2.15 pm. If you fail to report on the stipulated date, the offer of provisional admission will be treated as cancelled and the vacancy will be offered to the next candidate in order of rank (marks). No further communication will be entertained in this regard over phone or by post. **Please Note** : Guest/Part-Time/Honorary persons are not eligible for admissions to B.Sc(N) Programme in IGNOU.

**Your preference for Programme Study Centre subject to the availability of the seats
(Please write the code of the Centre):-**

1st Preference

2nd Preference

2851P:- IGNOU Programme Study Centre, College of Nursing, SSKM Hospital Campus, Kolkata – 700 020.

2876P:- IGNOU Programme Study Centre, Sova Rani Nursing College, Raja S. C. Mullick Road, Kolkata-32.

Once you are given the provisional admission, you may be allotted a Programme Study Centre (PSC) taking into account of your preference as well as the availability of seats at PSC on the day of your counseling. **No request for change of PSC at any stage shall be entertained.**

“This offer of admission is provisional and is based on the documents of qualification and experience submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission.”

This letter is being sent to you by **SPEED POST** in the address you have provided in the application form. I have also sent SMS alert on your mobile phones (Mob. no provided by you in application form) for admission date, time and venue. The University will not be responsible for any postal delay or failure, if any.

With best wishes,

Yours sincerely,

(Dr. S. K. Tripathy)
Regional Director